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13 January 1953

MEMORANDUM FOR: Jim
FROM: Joe
SUBJECT: BR Reorganization

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1. [redacted] and his immediate staff, in consultation with me, developed the attached proposal for the reorganization of BR. Generally speaking, the recommended changes in structure and the revision of BR's Terms of Reference appear to be sound. In effect, the proposal calls for:

- a. Putting BR elements on a geographical footing; separating Soviet analysis from all other.
- b. Beefing up BR control of economic and industrial personalities, and organizational data.

And, c. Stressing the development of biographic and institutional reference services with particular attention to overt literature.

2. If you and Jean approve the Terms of Reference, then on 15 January I will start working with [redacted] in BR until we have fully reviewed the technical and operational implications of the proposal. At the end of this session, we will suggest whatever additional modifications may be necessary and shoot for implementation of the reorganization on or about 1 February 1953.

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JOE

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